ACADTRACK USER GUIDE

Mobile apps guide

The student and parent app, and the driver app.

Every tutorial was carried out for real on the demo school **Demo Public School** (address `https://dps.acadtrack.com`). The red box and number on each screenshot show exactly what to click or fill in at that step.

Version of 09 November 2026

Before you start

Sign in at your school's own address, for example `yourschool.acadtrack.com`, with the username and password your school gave you. The screenshots come from a demo school, so names and numbers will differ from yours.

> Your menu shows only what your role allows. If a page in this guide is missing for you, ask the school admin to add it to your role under Roles & access.

Contents

- **Mobile apps**

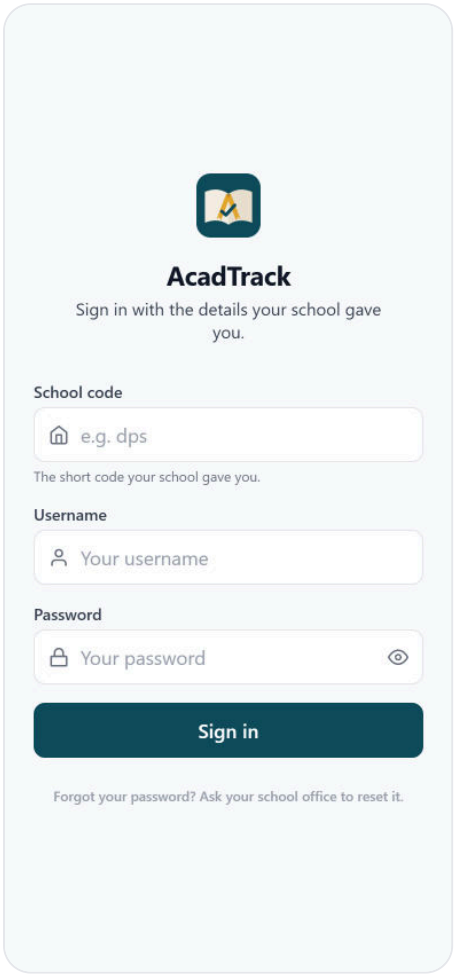
Mobile apps

`student / parent app and driver app`

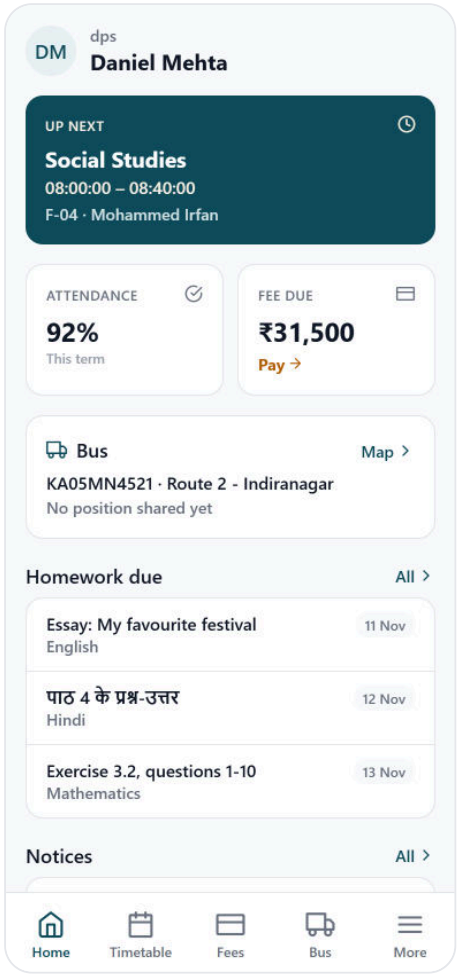
Parents and students use the AcadTrack app on their phones; drivers use the AcadTrack Driver app. Both sign in with the school code and the same username and password as the portal.

Student and parent app

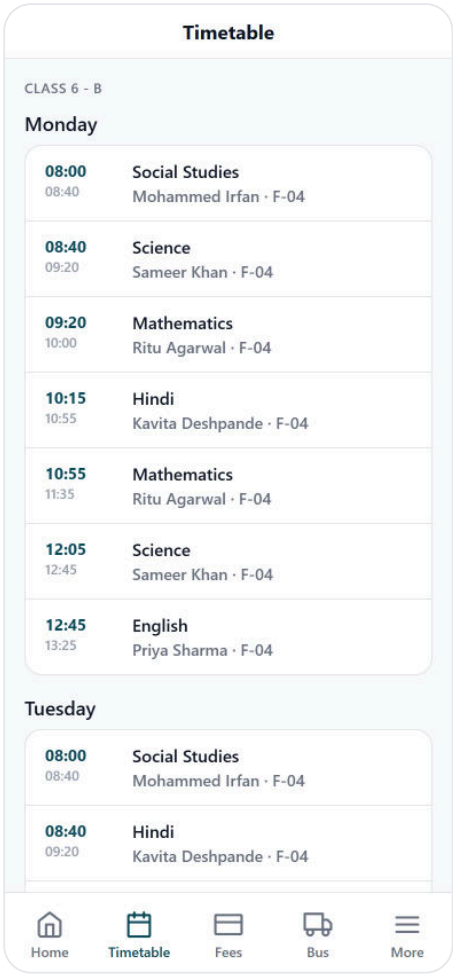
1. Open the app. Enter the school code (dps), your username and password, then Sign in.



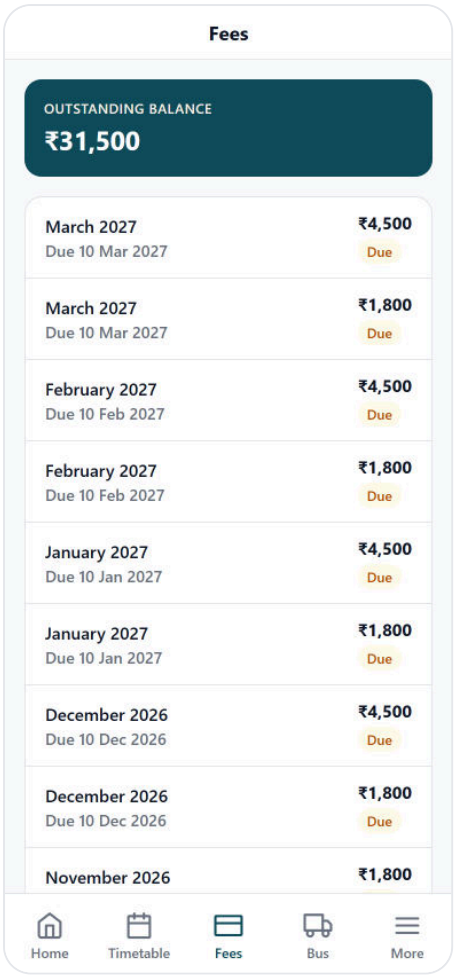
2. Home: today's classes, homework due, fees due and the latest notices.



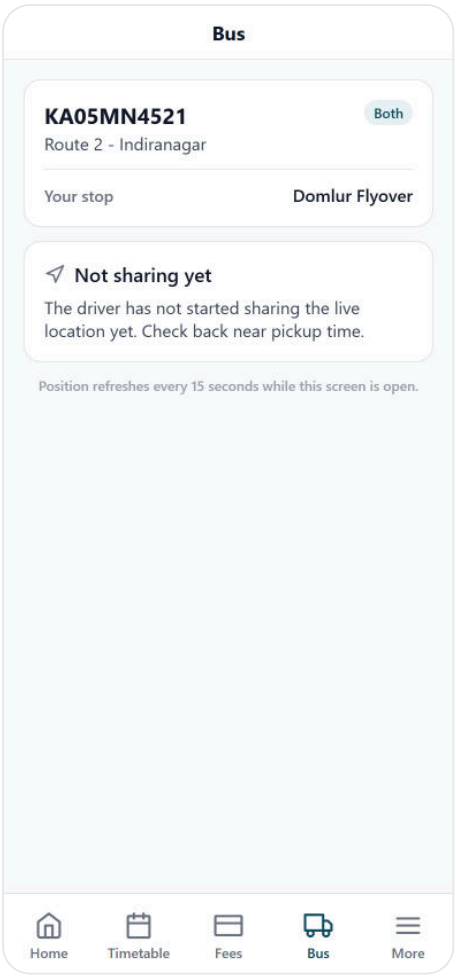
3. Timetable: the week by day, with subjects, teachers and rooms.



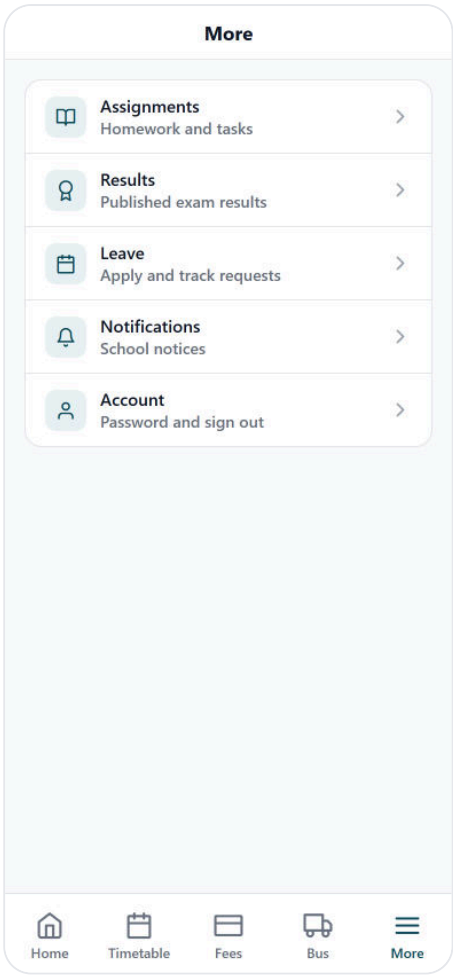
4 Fees: what is due, what is paid, and receipts.



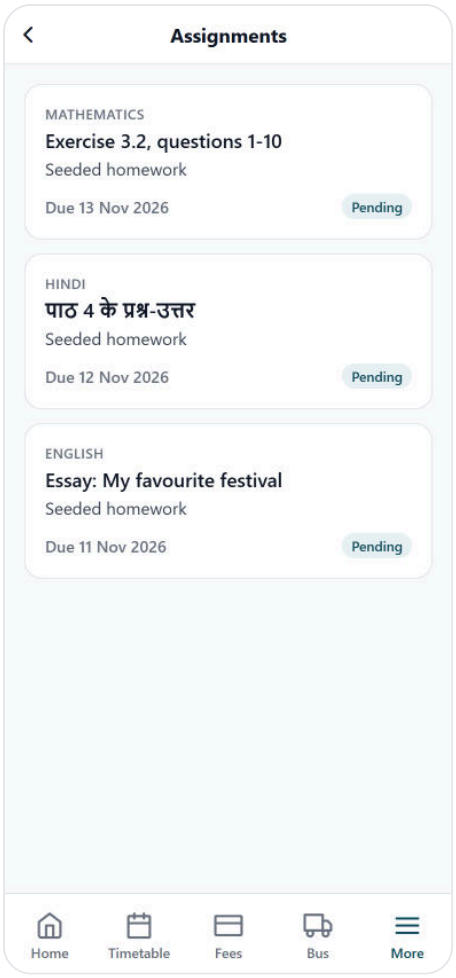
5 Bus: the route, stop, pickup time and the bus on a live map when a trip is running.



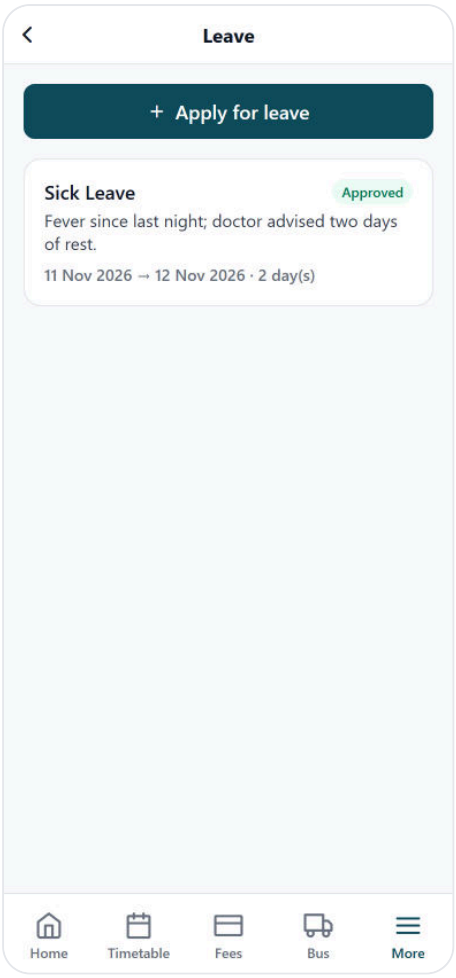
6 More: assignments, leave, notifications and the account.



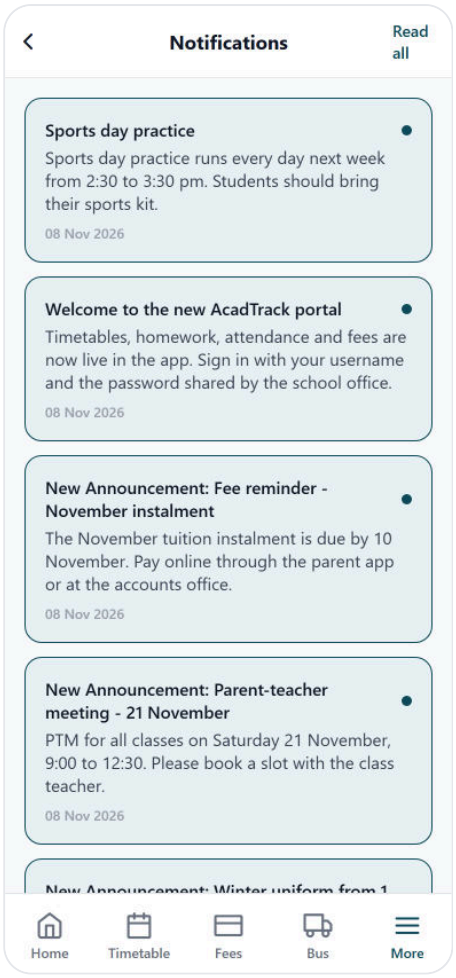
7 Assignments: homework with due dates; submit from the phone, with photos.



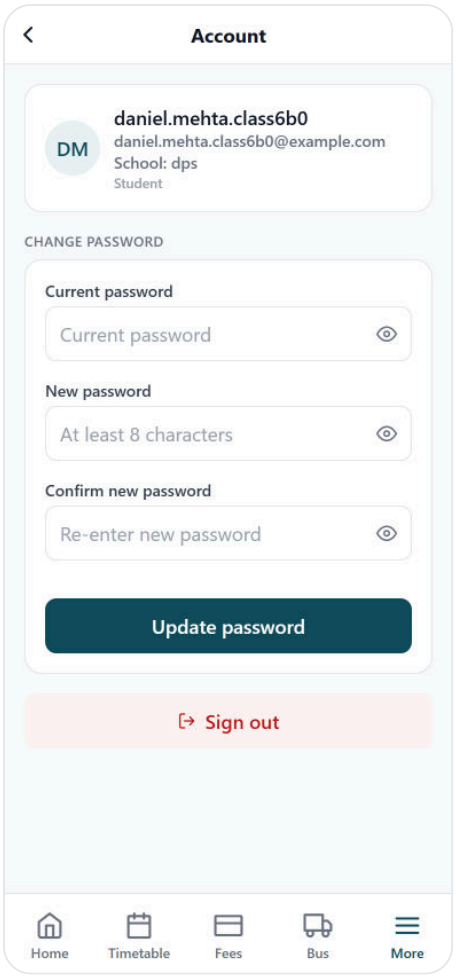
8 Leave: apply for leave and see the decision.



9 Notifications: notices from the school and teachers.

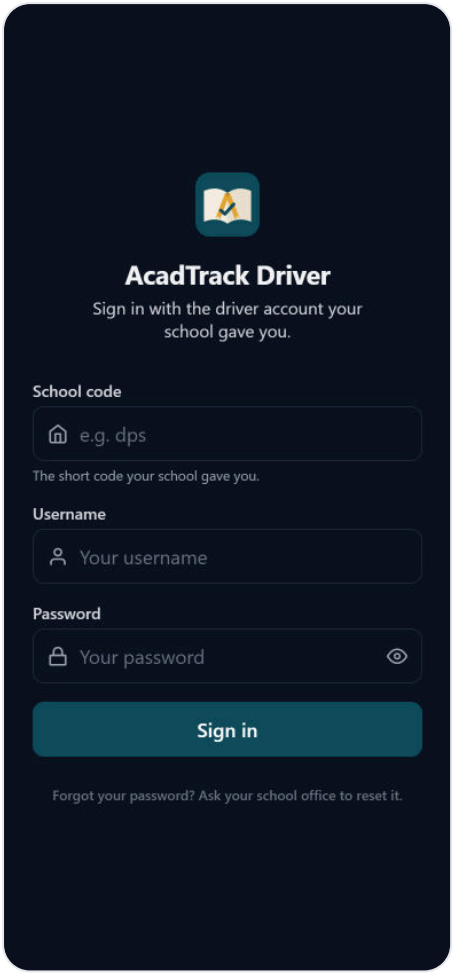


10 Account: profile, password and sign-out.

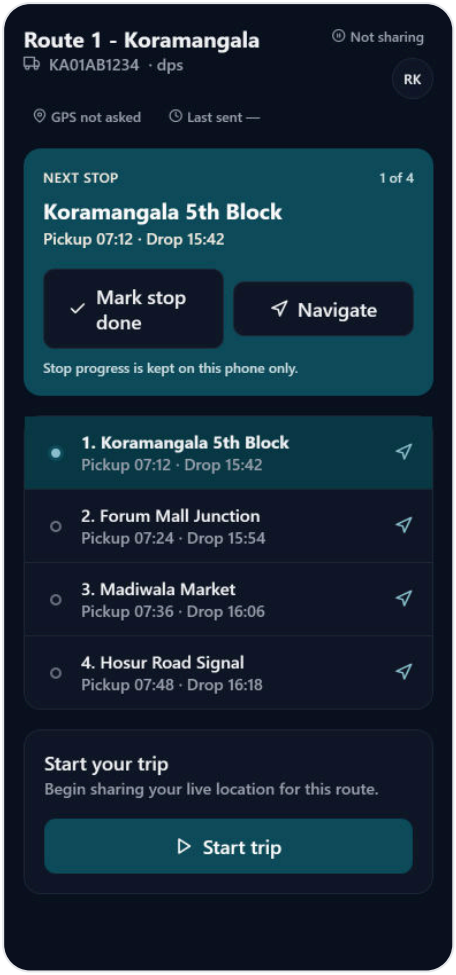


Driver app

1 Open the app. Enter the school code (dps), your username and password, then Sign in.



2 Driver home: today's vehicle and route, the stops in order, and Start trip. While a trip runs, the bus position is shared with the school and parents.



3 Account: the driver's profile, licence and sign-out.

